**FOR IMMEDIATE RELEASE:** (Date)

**Contact:** (Name and Title)

**Phone:** (Contact Phone Number

**Email:** (Contact Email Address)

**(District Name) Seeking Candidates for Board Vacancy**

(District Name) is accepting applications to fill one open position on its board of directors.

The appointee will serve the remainder of (Resigned Board Member Name)’s term, which expires (Date). (Resigned Board Member Name) resigned from the board effective (Date).

The (District Name) Board of Directors is comprised of (Number of Board Members) board members. Each member is elected by the registered voters of the district to serve a (Number of Years) term. (Specify Statute Requirement For Applicants. e.g. Applicants for the vacant position must be registered voters who reside within the district’s boundaries.)

Interested candidates can request an information packet, which includes information about the district, position, and application/selection process, from the district office by contacting (Contact Name) at (Contact Phone Number) or by email at (Email Address). You may also visit our office located at (Address) during regular business hours (Hours).

The deadline to submit applications for this vacancy is (Date and Time).

For more information, please contact (Contact Name) at (Phone Number).

**About (District Name)**

Insert short summary about district such as areas it serves, services it provides, the year it was formed, and website address.

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