DISTRICT NAME

DISTRICT ADDRESS

Dear Interested Community Member:

We are excited that you are interested in serving on the (District Name) Board of Directors. We hope that this information packet answers all your questions concerning the open position.

Within this packet you will find information about special districts, (Your Type of District) districts specifically, what it means to be a board member, and how to serve on our board.

**Next Steps**

(Below are sample steps)

* Review this packet
* Contact Sample County Elections Office at 503-555-4321 for more information about running for election
* Download a copy of the Elections Manual at <https://sos.oregon.gov/elections/Documents/county-city-district-candidates.pdf>

Thank you for your interest in serving on our board! If you have any questions, please don’t hesitate to contact (Contact Name), (Contact Title), at (Contact Email and/or Phone Number).

Sincerely,

BOARD CHAIR NAME

BOARD CHAIR TITLE